

STRATA SCHEMES MANAGEMENT ACT 2015
APPLICATION FOR MAJOR WORKS

- BEFORE COMPLETING THIS APPLICATION FORM PLEASE REFER TO OUR DOCUMENT "CHECK BEFORE YOU RENOVATE" WHICH IS AVAILABLE ON THE GENERAL INFORMATION TAB AT www.platinumstratamanagement.com.au
- ALL INFORMATION MUST BE COMPLETED TO ENABLE THE STRATA COMMITTEE AND/OR THE OWNERS CORPORATION TO PROGRESS APPLICATION IN AS EFFICIENT TIME FRAME AS POSSIBLE.
- AN APPLICATION FEE OF \$77.00 APPLIES FOR PLATINUM STRATA MANAGEMENT TO PREPARE AND RESEARCH ON BEHALF OF THE STRATA COMMITTEE. PLEASE READ YOUR DECLARATION BEFORE SIGNING.

STRATA PLAN DETAILS			
STRATA PLAN NO		STRATA PLAN ADDRESS	
LOT NUMBER SUBJECT TO THE WORK		UNIT NUMBER SUBJECT TO THE WORK	
			THIS INFORMATION MAY BE FOUND ON THE TOP RIGHT-HAND CORNER OF YOUR LEVY NOTICE UNDER THE DATE OF ISSUE OR ON YOUR WEB PORTAL ACCESS.
APPLYING LOT OWNER DETAILS			
<i>FIRST OWNERS</i>		<i>SECOND OWNERS</i>	
<i>NAME</i>		<i>NAME</i>	
<i>RESIDENTIAL ADDRESS</i>		<i>RESIDENTIAL ADDRESS (IF DIFFERENT)</i>	
<i>PHONE NO.</i>		<i>PHONE NO.</i>	
<i>MOBILE NO.</i>		<i>MOBILE NO.</i>	
<i>EMAIL:</i>		<i>EMAIL:</i>	
<i>DOCUMENT DELIVERY METHOD</i>	<input type="checkbox"/> EMAIL <input type="checkbox"/> POST <input type="checkbox"/> COURIER (CHARGED TO LOT)		<i>PREFERRED DELIVERY ADDRESS</i>
DESCRIPTION OF WORKS PROPOSED			
PLEASE PROVIDE A DETAILED OUTLINE OF THE WORKS YOU ARE PROPOSING TO UNDERTAKE.			

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PROGRAM OF WORKS

PLEASE NOTE: COMMENCEMENT DATE IS SUBJECT TO APPROVAL PRIOR TO WORKS COMMENCING. OWNERS MUST ALLOW SUFFICIENT TIME FOR PROCESSING OF APPLICATION. PLEASE DISCUSS WITH YOUR STRATA MANAGER PRIOR TO SUBMISSION.

PROPOSED COMMENCEMENT DATE		ESTIMATED NUMBER OF WEEKS OF WORK		PROPOSED COMPLETION DATE	
ARE THERE PROPOSED CHANGES TO ANY OF THE FOLLOWING? PLEASE PROVIDE EXPLANATION BELOW IN BOX PROVIDED TO ANY YES					
LOT INTERNAL WALLS <input type="checkbox"/> YES <input type="checkbox"/> NO	COMMON WALLS <input type="checkbox"/> YES <input type="checkbox"/> NO	PILLARS <input type="checkbox"/> YES <input type="checkbox"/> NO	WINDOWS <input type="checkbox"/> YES <input type="checkbox"/> NO	DOORS <input type="checkbox"/> YES <input type="checkbox"/> NO	FLOORS <input type="checkbox"/> YES <input type="checkbox"/> NO
CEILING <input type="checkbox"/> YES <input type="checkbox"/> NO	PLUMBING <input type="checkbox"/> YES <input type="checkbox"/> NO	SEWER/DRAINAGE <input type="checkbox"/> YES <input type="checkbox"/> NO	ELECTRICAL CABLING <input type="checkbox"/> YES <input type="checkbox"/> NO	INTERCOM <input type="checkbox"/> YES <input type="checkbox"/> NO	DUCTWORK <input type="checkbox"/> YES <input type="checkbox"/> NO
OTHER <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE IDENTIFY OTHER & EXPLAIN →				

IDENTIFY AND EXPLAIN ANY "YES"

DOES THE WORKS INVOLVE A CHANGE OF APPEARANCE TO THE EXTERNAL FEATURES OF THE LOT?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE IDENTIFY & EXPLAIN →	
DOES ANY OF THE WORKS INVOLVE WATER MEMBRANE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE IDENTIFY & EXPLAIN →	
DOES ANY OF THE WORKS INVOLVE ABSORBING COMMON AREA INTO THE LOT?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE IDENTIFY & EXPLAIN →	
DOES THE WORKS INVOLVE THE COMBINING OF TWO OR MORE LOTS?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE IDENTIFY & EXPLAIN →	
IS ANY WORKS BY A SINGLE CONTRACTOR TO COMMON PROPERTY IN EXCESS OF \$20,000?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, HAVE YOU ARRANGED HOME BUILDING WARRANTY?	<input type="checkbox"/> YES <input type="checkbox"/> NO
		IF YES, COPY MUST BE ATTACHED →	COPY ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO
WHO WILL BE THE OVERALL SUPERVISOR OF THE WORKS?	<input type="checkbox"/> OWNER <input type="checkbox"/> CONTRACTOR	IF A CONTRACTOR PLEASE PROVIDE CONTACT DETAILS →	

