

Strata Schemes Management Act 2015

DIRECTION ON COMPLETING THE OPPOSING TO A STRATA COMMITTEE DECISION FORM.

Please follow the below instructions to minimise the possibility of voiding the notice.

- 1) The Strata Plan Number must be included in the designated box.
- 2) The date that the submission is lodged must be completed in the designated box at the top right of the main sheet.
- 3) Lot Owner Signatures Table
 - a. All owners opposing a Strata Committee motion must:
 - i. Provide their full name as shown on the Strata Roll.
 - ii. Identify the lot(s) they own.
 - iii. Identify their lot(s) and unit(s) numbers. Not all schemes have the lot and unit number the same. (see N1 note)
 - iv. Provide the Unit Entitlement for each lot they own. (see N2 & N3 note)
 - v. Declare the nature of their interest or the capacity in which they are signing the requisition by placing the following corresponding number in the "Voting Capacity" column beside each signature. (see N4 note)
 1. Owner
 2. Company Nominee
 3. Mortgagee
 4. Covent Chargee

Please Note:

N1. Lot and Unit numbers are identified on each lot levy notice.

N2. Unit Entitlement for each lot is identified on each lot levy notice.

N3. Unit Entitlement can only be applied once. For the purpose of achieving the 25% of the aggregate Unit Entitlement co-owners cannot sign separately for the same lot.

N4. To participate on behalf of an owner through a Power of Attorney, it must be a "registered enduring Power of Attorney" and a certified copy must be held by the Owners Corporation before signing.

- 4) Motions Opposed
 - a. Each motion being opposed must be :
 - i. identified by motion number (left hand column of table)
 - ii. identified by subject of the motion. (to avoid any ambiguity as to intention)
Where possible insert the actual wording of the motion

It is recommended that you maintain a copy of the documentation for your own records.

Completed requisitions should be lodged with Platinum Strata Management via:

Email: Scanned signed version to info@platinumstrata.com.au

Mail*: P O Box 415 Milsons Point NSW 1565

Handed to the Secretary of your Owners Corporation.

***It is your responsibility to ensure the requisition is in the hands of the Secretary prior to the start of the meeting.**

Important Consideration:

When opposing a motion on the agenda of a Strata Committee the notice, a signed written notice must be in the hands of the Secretary or Strata Manager before the Strata Committee meeting designated start time.

You need to be mindful of the time of day you are attempting to lodge the notice.

Failure to lodge prior to the meeting will render your attempts invalid.

Do not include this directions page as part of the submission